# **Privacy Policy for Template Craft LLC**

# Last Updated: [6/13/2025]

# Introduction

At Template Craft LLC, we value your privacy and are committed to protecting your personal information. This Privacy Policy explains how we collect, use, and safeguard your data when you visit our website (<u>https://www.templatecraft.org</u>) or interact with our services.

# **1. Information We Collect**

We may collect the following types of information when you interact with our website:

- **Personal Information:** Name, email address, and any other information you voluntarily provide when contacting us or signing up for services.
- **Usage Data:** Information about how you use our website, including pages visited, duration of visit, and referring URLs.
- **Cookies and Tracking Technologies:** To enhance your experience, we may use cookies to track your interactions with our site.

# 2. How We Use Your Information

The information we collect may be used to:

- Provide and maintain our services
- Personalize your experience on our website
- Communicate with you about updates, offers, or customer support
- Improve website performance and user experience

# 3. Sharing Your Information

We do not sell or rent your personal information to third parties. We may share information with service providers who assist us in operating our website and providing services, as long as they agree to keep the information confidential.

# 4. Security Measures

We implement a variety of security measures to ensure the safety of your personal information, including encryption and secure data storage. However, please note that no method of transmission over the internet is entirely secure.

#### 5. Your Rights

You have the right to:

- Access, update, or delete your personal information
- Withdraw consent for data processing
- File a complaint if you believe your privacy rights have been violated

#### 6. Contact Us

If you have any questions or concerns about this Privacy Policy, please contact us at:

• Email: latonya@templatecraft.org

#### 7. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. Any changes will be posted on this page, and the date of the update will be indicated at the top.

By using our website, you consent to the terms of this Privacy Policy.